
Health Needs and Human Services Commission Minutes

Wednesday, September 17, 2025 12:00 p.m.

Harrigan Centennial Hall

Commission Members:

Michelle Kavouras, Crystal Duncan, Annette Evans,
Amanda Roberts, Lawrence “Woody” Widmark,
JJ Carlson (Assembly Liaison)

I. CALL TO ORDER

Chair Kavouras called the meeting to order at 12:05 p.m.

II. ROLL CALL

Commissioners Present: Crystal Duncan, Michelle Kavouras, Woody Widmark, and Annette Evans (via zoom)

Commissioners Absent: Amanda Roberts (excused)

III. CORRESPONDENCE /AGENDA CHANGES

No agenda changes.

IV. PERSONS TO BE HEARD *(Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, not to exceed 3 minutes)*

None.

V. APPROVAL OF MINUTES

A. August 20, 2025

Duncan moved to approve the minutes of August 20, 2025. Motion passed 4-0 by a roll call vote.

VI. REPORTS

Chair – Kavouras told of an upcoming Sitka Counseling recovery walk and parade and reported on recent youth suicide prevention events.

Commissioners – None.

City Staff – Bayne told of the upcoming municipal election and summarized early voting options. One application for the HNHS Commission was received.

Assembly Liaison – Carlson summarized items from the last Assembly meeting which included a recodification project and upcoming changes to the nonprofit grants process.

Other(s) – None.

VII. UNFINISHED BUSINESS

B. Discussion/Decision on amendments to Sitka General Code Chapter 2.30 “Health Needs and Human Services Commission”

Bayne provided a summary of the suggested changes to SGC Chapter 2.30 and the process moving forward to decide on the changes. The Commission discussed changes to make in the chapter and then requested that the draft ordinance be emailed to all members to make edits to be submitted before the next meeting.

C. Discussion/Decision on due dates for presentations and final reports

Chair Kavouras summarized the due dates which include monthly working group updates. Starting November 2025, quarterly draft reports will be included in HNHS packets. In January 2026, the 2026 goals will be added to the Assembly agenda. The final report is planned for November 2026.

D. Updates from working groups

None.

VIII. NEW BUSINESS

None.

IX. PERSONS TO BE HEARD *(For items on or off the agenda, not to exceed 3 minutes)*

None.

X. ADJOURNMENT

Member Duncan moved to adjourn the meeting. Seeing no objections, the meeting adjourned at 12:53 p.m.

Attest:
Holley Bayne
Deputy Municipal Clerk